

# Rideshare Review

*A bimonthly publication from Capitol Rideshare*

March/April 2025



## Carpool parking permit renewal begins in May

*All carpool program participants must renew their permits by June 30*

Capitol Rideshare issues carpool parking permits to employees who carpool at least three times per week. Current parking permits expire June 30. The carpool parking permit renewal is managed through Commuter Club, powered by RideAmigos. Employees enrolled in Commuter Club who have indicated they carpool and who have a registered carpool permit number will automatically receive renewal stickers from their agencies' travel reduction coordinators.

You must have a current Commuter Club membership with your permit number on record to receive a 2026 renewal sticker. To check your status, please log in to your RideAmigos account, click on your name in the upper right top menu, then select

### ADDITIONAL ACCOUNT INFORMATION

Phone Number

555-555-5555

Employer/Company Name(optional)

DEPT OF ADMINISTRATION

Your Carpool Pass ID

123123

edit profile. Your permit number should be indicated in the field labeled Your Carpool Pass ID. If you do not have a valid permit number in this field, you will not be included on the carpool parking permit renewal list. If you have a permit that must be renewed and you do not have the permit number included in your RideAmigos profile, please reach out to your agency's travel reduction coordinator or email [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) with your permit number, the name of your carpool partner and the name of your agency.

If you will no longer need your permit and you are able to do so, please return the permit to your Human Resources representative or send it via interoffice delivery to Capitol Rideshare, ADOA-HRD, 100 N. 15th Ave. If you are unable to return the permit, please email the permit number to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) so staff can cancel the permit.

#### Contact:

Capitol Rideshare  
100 N. 15th Ave.  
Suite 301  
Phoenix, AZ 85007  
602.542.RIDE  
[RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov)  
[CapitolRideshare.az.gov](http://CapitolRideshare.az.gov)

## Sign up for the **FREE** Platinum transit card today!

Capitol Rideshare fully subsidizes the Platinum card program through June 30, meaning transit is FREE for participating state employees. To learn more about the program and download the Platinum card application, visit the [Capitol Rideshare website](#). Completed applications must be returned to the employee's human resources contact for processing; Capitol Rideshare staff cannot process Platinum card applications. Please allow 2-3 weeks to receive the card, which is mailed to the employee's mailing address on record.

Staff will have more information on the FY26 subsidy by the end of June. Please be sure to email [Rideshare-Help@azdoa.gov](mailto:Rideshare-Help@azdoa.gov) with any questions about the Platinum card program.



## Emergency Ride Home: Sign up now for the Commuter Club to receive this benefit. Don't wait for an emergency!

Employees who use an alternate mode at least twice per week — carpool, transit, telework, compressed work week, electric vehicle, biking or walking — are eligible for free membership in the Commuter Club. The primary benefit of Commuter Club is to offer employees who use alternate modes of transportation a subsidized emergency ride home up to twice per fiscal year for unexpected emergencies. Examples of qualifying emergencies include a medical emergency, family emergency or the commuter's carpool driver unexpectedly leaving early. The emergency ride will return the employee to their car or home.

Please note: You must have a Lyft account in good standing to self-dispatch the emergency ride home. Capitol Rideshare provides a Lyft Pass code to pay for up to \$50 for an emergency ride (this will not cover a driver tip). Capitol Rideshare cannot reimburse employees for an emergency ride home; you must download the Lyft Pass credit via your Commuter Club dashboard and apply it to your Lyft account prior to booking the ride. Please ensure you are enrolled as a member in the Commuter Club, you have an active Lyft account in good standing and you follow the instructions for downloading and using your [Lyft Pass credit](#). Only employees who are members of the Commuter Club may use this benefit; employees may not share the Lyft Pass credits with anyone else. To learn more about the Emergency Ride Home Program, please visit the [Commuter Club page](#) online.

## Receive a voucher to replace gasoline mowers and lawn equipment

In an effort to improve air quality and reduce air pollution produced by gasoline-powered lawn and garden equipment, the Maricopa County Air Quality Department, in partnership with the Arizona Department of Environmental Quality, created the Mowing Down Pollution Program. This lawn and garden equipment replacement program, which is available to residents of Maricopa County, provides up to \$200 in vouchers toward the purchase of a new electric or battery-powered lawn mower and one lawn and garden device when the old working gasoline-powered equipment is recycled. The vouchers are redeemable at participating Home Depot locations. The program encourages the use of clean electric or battery-powered lawn and garden equipment rather than gasoline-powered lawn and garden equipment to aid in the reduction of air pollution year round. To learn more, visit [www.maricopa.gov/5932/Mowing-Down-Pollution-Program](http://www.maricopa.gov/5932/Mowing-Down-Pollution-Program).



# Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests in June 2020, and employees are logging trips, earning and redeeming points to enter contests for prizes! **Remember, remote work days count as alternate modes—so log those remote work days!** Below are Commuter Club members who entered the contests and were randomly selected as gift card winners.

February winners	Agency	March winners	Agency
Miriam Villafane	DEPT OF FORESTRY & FIRE MGT	Kira Sidatt	DEPT OF ECONOMIC SECURITY
Maria Morales	DEPT OF ECONOMIC SECURITY	Linda Heberling	ATTORNEY GENERAL'S OFFICE
Donna Torres	DEPT OF EDUCATION	Stacey Lee	DEPT OF ECONOMIC SECURITY
Becky Donnelly	DEPT OF ADMINISTRATION	Janelle Shearer	DEPT OF PUBLIC SAFETY
Ronald Huettnner	LAND DEPARTMENT	Erik Gunness	PARKS BOARD
Aubrey Leggett	DEPT OF CHILD SAFETY	Lindsey Daberko	DEPT OF ADMINISTRATION
Leslie Biava	DEPT OF ADMINISTRATION	Cesar Perez	DEPT OF HEALTH SERVICES
Mary Hernandez-Navarrette	DEPT OF ECONOMIC SECURITY	Hannah Rodriguez	CORPORATION COMMISSION
Ryan Ash	DEPT OF ECONOMIC SECURITY	Stacy Marchelli	DEPT OF HEALTH SERVICES
natalie pinard	DEPT OF ECONOMIC SECURITY	Mark Welsh	AHCCCS
Michelle Carella	DEPT OF REVENUE	Adam Goldman	DEPT OF ECONOMIC SECURITY
Amanda Weldy	REGISTRAR OF CONTRACTORS	Marc Atonna	DEPT OF ECONOMIC SECURITY
Brenda Vanderwerp	DEPT OF EDUCATION	Ralonda Broussard	DEPT OF ECONOMIC SECURITY
Shanel Scott	DEPT OF ECONOMIC SECURITY	Sergio Gallegos	REGISTRAR OF CONTRACTORS
Fiona Donohoe	DEPT OF ECONOMIC SECURITY	Adam Tollefson	LOTTERY COMMISSION
Ed Pollak	DEPT OF ECONOMIC SECURITY	Stephanie Mancini	DEPT OF ECONOMIC SECURITY
Gay Harris	DEPT OF ECONOMIC SECURITY	Jacob Jarzabek	SCHOOLS FOR THE DEAF & BLIND
John Theisen	DEPT OF CORRECTIONS	Rebekah Guillory	DEPT OF CHILD SAFETY
Jennifer Spratling	LAND DEPARTMENT	Leslie Biava	DEPT OF ADMINISTRATION
Ricardo Gonzales	CORPORATION COMMISSION	Mary Hernandez-Navarrette	DEPT OF ECONOMIC SECURITY

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a point balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today — and if you haven't started logging your trips, get started! You can log previous trips up to 30 days. If you need help learning how to log trips, please visit the FAQs posted on [Capitol Rideshare's RideAmigos information page](#).

## Coordinator's Corner

### 2025 carpool parking permit renewal process

Staff is sending carpool parking permit renewal stickers and lists of carpooling employees at each agency. The current permits expire June 30, 2025, so please ensure that your eligible employees receive their renewal stickers before the end of June.



Please return a list of employees who are no longer carpooling three days a week or who have left working for the state. Please be sure to email this updated information to [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov).

### New-hire packet materials available in print format and online

Onboarding new employees provides a great opportunity to introduce them to Capitol Rideshare programs and services. If your agency is onboarding in person, please ensure your orientation includes the Capitol Rideshare new hire brochure, a Platinum card application and the 2025 Capitol Rideshare calendar. Please email [RideshareHelp@azdoa.gov](mailto:RideshareHelp@azdoa.gov) if you need additional print materials sent to your agency.

If your agency is onboarding employees in a virtual environment, please be sure to include the electronic versions of these documents in your communications with new hires. These are compiled in a [virtual new-hire kit](#) that is posted on the [travel reduction coordinator page](#) of the website.

## Reminders & Notes

### Remote Work Agreement process will change with the launch of AZ360

ADOA is preparing for the May launch of AZ360, the multifunctional personnel and financial data management and services system that will replace HRIS/Y.E.S. One of the processes in HRIS that will not transfer to AZ360 is the Remote Work Agreement (RWA). The ADOA Human Resources Division is implementing a new solution that will replace the current RWA process. This solution will not interface with AZ360; the solution link will be available at [RemoteWork.AZ.gov](https://RemoteWork.AZ.gov). ADOA anticipates that the new solution will be available June 2. ADOA will provide additional details regarding the functionality of the new solution, along with what steps agencies and employees must take to prepare. The last day to access the RWA process in HRIS is May 13, 2025. Employees who have an RWA expiring during the blackout period between May 13 and June 2 must renew their RWA no later than 5 p.m. on May 13.

### AFVs with one occupant would no longer have HOV access effective Sept. 30

The Federal Highway Administration has informed Arizona that, barring a federal change, electric vehicles and other currently eligible alternative fuel vehicles with only a single occupant will no longer have access to high-occupancy vehicle lanes during restricted times as of Sept. 30, 2025. Based on this notice, ADOT has established a website at [azdot.gov/HOVRule](https://azdot.gov/HOVRule) to help alternative fuel vehicle owners and others prepare for the change. It explains what's scheduled to happen upon expiration of a provision of federal code that allows the access.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall



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RIDESHARE**

*Ride smarter. Breathe easier.*