

Rideshare Review

A bimonthly publication from Capitol Rideshare

July/August 2024



2024 Travel Reduction Survey is here

Complete the survey by September 13 to be entered into a gift card drawing.

As required by law, all employees working in Maricopa County at least three days per week for no less than six months per year are asked to participate in the 2024 Travel Reduction Survey. Please note that interns, temporary workers and contractors should not take the survey.

The survey link will be sent via email, and your participation is crucial! The data collected from this survey helps us secure transit subsidies, provide input on bus routes and make suggestions for the light rail system.

The 2024 Travel Reduction Survey will be hosted on the Capitol Rideshare Ride-Amigos transportation demand management platform, continuing to provide a user-friendly experience. This is the same platform that hosts the Commuter Club, monthly contest drawings, the Emergency Ride Home program and the ride-matching service. If you've used these services before, the survey interface will look familiar.

Telecommuting: If you are telecommuting or working in a virtual office, ***you must still complete the survey*** (unless you live outside of Arizona). Please complete the questions according to your current work schedule. Question #3 asks about your commute; select the number of days you telecommute. If you are exclusively working remotely and not commuting to the office, use the number of miles you previously drove to the agency worksite when asked for your commute miles in Question #6, and provide the estimated time from your home to the agency worksite, even if you are not currently driving. If you were hired as a virtual worker, please use the main agency headquarters address for these calculations.

For additional guidance, refer to Items #8–12 on the Frequently Asked Questions (FAQs) page, which explains why telecommuters must complete the survey.

Gift card drawing: To incentivize participation, Capitol Rideshare is offering a drawing for a \$25 gift card. All employees who complete the survey by September 13 will be automatically entered into the drawing. If you do not wish to participate in the drawing, you may opt out.

Questions? If you have any questions, please visit the Frequently Asked Questions page in the survey section of CapitolRideshare.az.gov. We appreciate your participation in the 2024 Travel Reduction Survey.

Contact:

Capitol Rideshare
100 N. 15th Ave.
Suite 301
Phoenix, AZ 85007
602.542.RIDE
RideshareHelp@azdoa.gov
CapitolRideshare.az.gov

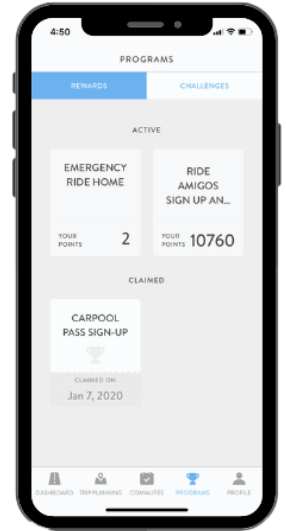
Simplify your commute with smartphone apps

For state employees, several smartphone apps are available to enhance commuting experiences, offering convenience, cost savings and environmental benefits. Whether you bike, walk, carpool or drive to work, this comprehensive overview has useful tips to support your commute. Learn how to effectively use the Commute Tracker app by RideAmigos, the Valley Metro app and the Lyft app for the Emergency Ride Home program.

Commute Tracker by RideAmigos

The Commute Tracker app is a valuable tool for state employees enrolled in the Capitol Rideshare program. After creating a RideAmigos account and joining the Commuter Club, you can download Commute Tracker by RideAmigos from your app store. Here's how to integrate this app into your daily commute:

- **Link your RideAmigos account:** Once you have the app installed, connect it to your RideAmigos account using the PIN available under your profile's connected apps setting. This allows the app to sync with your Commuter Club data and access your dashboard, including the trip-planning and ride-matching tools.
- **Track your commutes:** Use the app to log your daily commutes, whether you are carpooling, biking, walking or using public transit. This tracking helps you earn points to enter contests through the Commuter Club.
- **Access Emergency Ride Home credits:** If you encounter an unexpected emergency, you can access your Emergency Ride Home (ERH) credits directly through the Commute Tracker app. Simply navigate to the program menu, complete the request and the Lyft Pass code will appear. Enter this code into the Lyft app under the Lyft Pass in the payment section for a \$50 credit for the ride home.



Valley Metro

The Valley Metro app is essential for employees who rely on public transportation. Here's how to maximize its benefits:

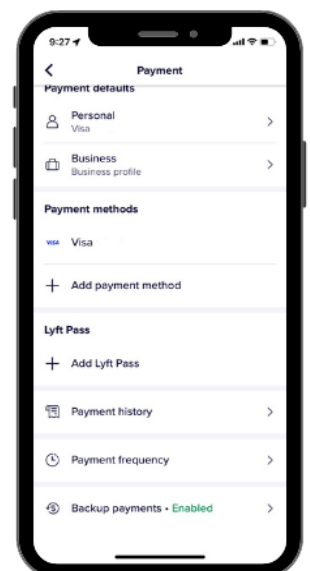
- **Plan your trips:** Use the app to plan your transit routes, check real-time schedules and receive updates on service changes. This feature ensures you are always informed about your commute options and any potential delays.
- **Stay informed:** Keep up with the latest Valley Metro news, including service changes and upcoming projects that may impact your commute. Staying informed helps you plan alternative routes and avoid disruptions.

Lyft (to use the Emergency Ride Home Program)

For employees enrolled in the Commuter Club, the Lyft app provides a convenient solution for unexpected emergencies. Here's how to use it:

- **Set up your Lyft account:** Ensure you have an active Lyft account in good standing. This is necessary to self-dispatch an emergency ride home.
- **Download a Lyft Pass credit:** When an unexpected emergency occurs, download the Lyft Pass code via your Commuter Club dashboard. This pass code covers up to \$50 of your ride, although it does not include the driver tip.
- **Enter the Lyft Pass code in your Lyft app:** Once you have downloaded the Lyft Pass from your Commuter Club dashboard, enter the Lyft Pass code in the Lyft Pass field in the payment section. You can now request a ride via your Lyft app, and the pass will pay for up to \$50 of your ride home.

By integrating these apps into your commuting routine, you can enjoy a more efficient, cost-effective and stress-free journey to and from work. The Commute Tracker app helps you stay organized and allows you to earn points for using alternate modes of transportation. The Valley Metro app keeps you updated on public transit options in real time. The Lyft app allows you to use the Emergency Ride Home program (after joining Commuter Club), providing a reliable backup for emergency situations on days you use an alternate mode to get to work.



Congratulations to our RideAmigos contest winners!

Capitol Rideshare launched the RideAmigos monthly contests in June 2020, and employees are logging trips, earning and redeeming points to enter contests for prizes! **Remember, remote work days count as alternate modes—so log those remote work days!** Below are Commuter Club members who entered the contests and were randomly selected as gift card winners via the RideAmigos gamification module.

June winners	Agency	July winners	Agency
Amanda Weldy	REGISTRAR OF CONTRACTORS	Wendy Chapa	DEPT OF CHILD SAFETY
Anjali Dang	LOTTERY COMMISSION	Karen Eatherly	DEPT OF TRANSPORTATION
Mark Rutter	AHCCCS	Ryan Ash	DEPT OF ECONOMIC SECURITY
Ken Rausch	DEPT OF EDUCATION	Diane Murphy	DEPT OF ECONOMIC SECURITY
Wendy Chapa	DEPT OF CHILD SAFETY	MaryHernandez-	DEPT OF ECONOMIC SECURITY
Muna Haddad	DEPT OF CHILD SAFETY	Steven Cheshko	DEPT OF TRANSPORTATION
Margaret Healey	DEPT OF ECONOMIC SECURITY	Shirley Holm	DEPT OF CHILD SAFETY
Julia Davis	DEPT OF CHILD SAFETY	Jolene Teeters	DEPT OF ADMINISTRATION
Jolene Teeters	DEPT OF ADMINISTRATION	Rhonda Sullivan	DEPT OF PUBLIC SAFETY
Ed Pollak	DEPT OF ECONOMIC SECURITY	Tricia Sullivan	DEPT OF EDUCATION
Kira Sidatt	DEPT OF ECONOMIC SECURITY	Frances Savedra	DEPT OF ECONOMIC SECURITY
Kim Bradford	DEPT OF ADMINISTRATION	Leah Almond	DEPT OF TRANSPORTATION
Joshua Knapp	DEPT OF ADMINISTRATION	Wendy Walther	CORPORATION COMMISSION
Erica Johnson	AHCCCS	Cheryl Schnell	DEPT OF ADMINISTRATION
Jennifer Yule	CORPORATION COMMISSION	Jennifer Herron-Ulmer	DEPT OF TRANSPORTATION
Nicole Estrada	DEPT OF CHILD SAFETY	Lori Anderson	DEPT OF TRANSPORTATION
Courtney Caithamer	DEPT OF CHILD SAFETY	Melanie Lam	DEPT OF ECONOMIC SECURITY
Maria Morales	DEPT OF ECONOMIC SECURITY	Margaret Valencia	STATE TREASURER
Barbara Paris	DEPT OF ECONOMIC SECURITY	Daniela Pena	DEPT OF ECONOMIC SECURITY
Cindy Narvaez	SENATE	Margaret Hinchey	CORPORATION COMMISSION

Members of [Commuter Club](#) are eligible to join the fun and start redeeming their points for the chance to win a gift card! Here's how it works:

1. Log your alternate modes and collect your points.
2. Once you have at least 100 points, scroll to the bottom of your dashboard to your My Rewards section. Click on RideAmigos Sign Up and Trip Logging Points.
3. Under your points total, click on Show Details and Inventory.
4. The dashboard expands to show you the awards available to you and the points required to enter the drawing.
5. Click on the drawing you wish to enter. If you have the points available, you can redeem points for up to three entries. Example: If you have a point balance of 300 and each entry is 100 points, you can redeem the balance of your points for three drawing entries.

Start redeeming your points today—and if you haven't started logging your trips, get started! You can log previous trips up to 30 days! If you need help learning how to log trips, please visit the FAQs posted on [Capitol Rideshare's RideAmigos information page](#).

Coordinator's Corner

Please review survey reports to track your agency's progress

The Annual Travel Reduction Survey is rolling out on a staggered schedule; all agency employees assigned to a Maricopa County location will receive their survey link no later than September 3. Capitol Rideshare staff recently emailed the link to the training video and slide deck for implementing the survey. As noted in the training materials, staff will work with you to ensure you implement a successful survey at your agency. Staff sends daily reports to apprise you of your agency's progress toward meeting the state's 80 percent response rate goal. These reports help you determine who needs to complete a survey so you can tailor your outreach efforts to those employees and locations that have not returned the minimum number of surveys. Please review the reports and share them with your agencies' leadership if your agency is not reaching the minimum number of surveys at each mandatory reporting site. Please let us know if you have questions by emailing RideshareHelp@azdoa.gov or calling 602.542.7433.

FREE Platinum card for transit

Capitol Rideshare is fully subsidizing the Platinum card for transit program through June 30, 2025, meaning transit is FREE for participating state employees. To learn more about the program and download the Platinum Pass application, visit the [Capitol Rideshare website](#). Completed applications must be returned to the employee's human resources staff. If you have questions about the Platinum card program, please email RideshareHelp@azdoa.gov.

Capitol Rideshare is administered by the Arizona Department of Administration Human Resources Division; it is funded by the Federal Highway Administration through the Maricopa Association of Governments and by the Arizona Department of Environmental Quality.

Editor: Mary Marshall; Contributor: Madlen Dodova

Reminders & Notes

Employees must carpool three times/week to participate in the carpool program

Capitol Rideshare's [carpool program](#) rules state that employees who carpool at least three times per week are eligible for a Capitol Rideshare carpool parking permit. If you are working remotely and are no longer carpooling, please contact Capitol Rideshare staff via email at Rideshare-Help@azdoa.gov to cancel your parking permit.

Ride-matching for carpool and vanpool

Employees seeking a carpool partner should create a profile on the [Capitol Rideshare RideAmigos](#) platform. To expand the potential number of carpool options or to find an open seat in an established vanpool, employees can create a profile on the Valley Metro [ShareTheRide.com](#) platform. These platforms will allow employees to seek and reach out to rideshare partners whose routes and schedules match their own. If an employee successfully finds an open seat on a vanpool, they should complete the vanpool subsidy application. Visit the [Capitol Rideshare vanpool webpage](#) for more information.

Valley Metro's Cool Transit Stuff Contest for third grade students

Valley Metro's multi modal system includes bus, light rail and streetcar. Valley third graders can show off their best art STUFF and draw, paint or sketch their favorite alternative mode of transportation. Artwork should include the Valley Metro logo! The winners' work will be featured in Valley Metro's Transit Education 2025 calendar with the Best of Show on the cover. **The deadline to enter is October 13, 2024.** To learn more, please visit the [Valley Metro website](#).



**CAPITOL
RIDESHARE**

Ride smarter. Breathe easier.